

# Hot Work Permit

**Before initiating hot work, ensure precautions are in place.  
Make sure an appropriate fire extinguisher is readily available.**

This Hot Work Permit is required for any operation involving open flames or producing heat and/or sparks. This includes, but is not limited to brazing, cutting, grinding, soldering, thawing, pipe torch applied roofing and cad welding.

## Instructions

- A. Verify precautions listed at right (or do not proceed with the work)
- B. Complete and retain one copy
- C. Issue one copy to person doing work

## Hot Work being done by:

Contractor:

Name of Person Doing Hot Work:

Name of Person on Fire Watch:

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Exact Location of Work:

Description of Task:

I verify the above location has been examined, the precautions checked on the **Required Precautions Checklist** have been taken to prevent fire, and permission is authorized for work.

Signed: \_\_\_\_\_  
(Contractor's Supervisor)

## PERMIT EXPIRES:

Date: \_\_\_\_\_ Time: \_\_\_\_\_

## PERMIT APPROVED:

Signed: \_\_\_\_\_  
(Gay Construction Superintendent)

## Required Precautions Checklist

- \_\_\_\_\_ Available sprinklers, hose streams and extinguishers are service/operable.
- \_\_\_\_\_ Hot work equipment in good working order.

## Requirements within 35 ft. of work

- \_\_\_\_\_ Flammable liquids, dust, lint and oil deposits removed.
- \_\_\_\_\_ Explosive atmosphere in area eliminated.
- \_\_\_\_\_ Floors swept clean.
- \_\_\_\_\_ Combustible floors wet down, covered with damp sand or fire resistant tarpaulins.
- \_\_\_\_\_ Remove other combustibles where possible, otherwise protect with fire tarpaulins or metal shields.
- \_\_\_\_\_ All wall and floor openings covered.
- \_\_\_\_\_ Fire resistant tarpaulins suspended beneath work. Construction is non-combustible and without combustible covering or insulation.
- \_\_\_\_\_ Combustibles on other side of wall moved away.
- \_\_\_\_\_ Danger exists by conduction of heat into another area.
- \_\_\_\_\_ Enclosed equipment cleaned of all combustibles.
- \_\_\_\_\_ Containers purged of all flammable liquids/vapors.

## Fire Watch/Hot Work area monitoring

- \_\_\_\_\_ Fire watch will be provided during Hot Work and for 30 minutes after work is completed, including coffee or lunch breaks.
- \_\_\_\_\_ Fire watch is supplied with suitable extinguishers.
- \_\_\_\_\_ Fire watch is trained in use of this equipment and in sounding alarm.
- \_\_\_\_\_ Fire watch may be required for adjoining areas, above and below.
- \_\_\_\_\_ Monitor Hot Work 30 minutes after job is complete.

## Other Precautions Taken

- \_\_\_\_\_ Confined space entry permit required.
- \_\_\_\_\_ Area is protected with smoke or heat detection.
- \_\_\_\_\_ Ample ventilation to remove smoke/vapor from work area.
- \_\_\_\_\_ Lockout/tagout required.

MARK ITEMS ABOVE AS FOLLOWS:

**S = Satisfactory U = Unsatisfactory** N/A = NOT APPLICABLE

## Final Checkup:

*Work area and all adjacent areas where sparks and heat might have spread were monitored for 30 Minutes following Hot Work and found fire safe.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Contractor Performing Work)

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(Contractor Performing Work)

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